

Agenda: **Process Standardization Working Group Meeting**

November 18th, 2004 -- 09:00 a.m. to 4:00 p.m.
Grand Canyon State Electric Cooperative Association (GCSECA)
120 North 44th Street, Suite 100 Phoenix, AZ

	Topic	Lead	Anticipated Outcome
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	Mrs. Dryer will welcome participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet will be circulated. Participants will introduce themselves.
2	Discuss on a Non- Interval estimation standard	Evelyn Dryer	1) PSWG Participants will review and discuss the Letter from the Utility Director Best Practices 2) PSWG Participants will review the "Arizona Meter Read (MR) Estimating Rules and Procedures" draft and the PSWG Estimation Report to ACC. Also, discuss the 210 rule and clarify, and add to the definition list. 3) John Wallace will give us the comments from DEVC and Graham to add to the matrixes.
3	Update from all participants and Staff	Evelyn Dryer	Participants and Staff will provide information on the status of deregulated activity in their service territories
4	New Items	Evelyn Dryer	Participants will be having further discussion on non-interval estimation procedures.
5	Meeting Evaluation	Evelyn Dryer	The group will provide feedback.
6	Set Next Agenda and future meeting locations.	Evelyn Dryer	The group will set the next agenda and future meeting locations.
7	Adjourn Meeting	Evelyn Dryer	The meeting will be adjourned.

*** Any of the above agenda items may be voted on and approved as a standard by the PSWG***